

Please complete this form and tell us about the great work you're doing to prioritize health and safety.

If you move to the second round of evaluation, you will be asked to:

- provide documentation to support your application
- participate in an interview in August
- involve your employees in the process

Applicant information	
Business name:	
Business contact: first name, last name	
Title:	
Business website:	
Telephone number of key contact:	
Email address of key contact:	
Address:	
City/town:	Postal code:

1. What does your business do?

2. How long have you been in business?

Contact accessibility@wsib.on.ca if you require this communication in an alternative format.

3. Do you have less than 50 employees? Yes No
4. Is your business independently owned and operated? Yes No
5. Which industry sector(s) does your business operate in?

6. How did you hear about the Elizabeth Witmer Small Business Health and Safety Leadership Awards?

Please choose one:

WSIB website

WSIB social media (LinkedIn/Twitter)

WSIB employee:

HSEp provider:

Health and safety partner (MLTSD, etc.):

Other:

Questions

1. Tell us about a recent health and safety program or initiative that you implemented in your workplace.
 - What problem were you trying to solve?
 - How did you solve the problem, and what steps did you take to incorporate that solution into your business processes?
 - What issues did you encounter? How did you resolve those issues?
 - How successful was your solution? How did you know it was successful?
 - Who on your team was involved in the work, and what were their roles?

Questions (continued)

2. How did you communicate with the rest of the business about the problem you were solving and the solution you put in place?
 - Are there any other ways your company usually communicates health and safety updates that you didn't use for this project?

Questions (continued)

3. What role did your leadership team play in solving this problem (“leadership” can refer to a business owner, president, supervisor, senior manager or anyone else who is responsible for the well-being and work of employees)?
- How does your leadership team take responsibility for health and safety in your workplace?
 - How do you know that the leadership team is working to ensure you have a safe and healthy workplace?
Please give us some examples.

Questions (continued)

4. Tell us how you asked for and received feedback from employees about the health and safety problem you solved.
- Did you need feedback from employees?
 - How do you usually get feedback from employees about workplace health and safety?
 - What do you do on a regular basis to find out how employees feel about their health and safety at work? What do you do with the feedback you receive?

Applicant attestation

I certify that the information I have provided is true and accurate.

Applicant e-signature:

Date of submission (dd/mmm/yyyy):

How to submit your application

1. Fill out and save this submission form on your computer or device, and enter your responses in the text fields.
2. Send your completed submission form to smallbizsafety@wsib.on.ca.
3. If your entry is chosen for our short list, you'll be asked to send us supporting information for the answers you provided in your submission form. The types of files you can send us include photos, documents, videos, signage, certifications, etc.

If you need help with the application process, please email us at smallbizsafety@wsib.on.ca - we're happy to help.

**Thank you for submitting for the 2022 Elizabeth Witmer
Small Business Health and Safety Leadership Awards.**