

Along with the application form, we invite you to submit additional information such as photos, videos, signage, certifications, etc. that help to explain why you should be recognized as a small business health and safety leader.

Application information	
Business name:	
Contact name:	
Title:	
Business website:	
Phone number:	
Email:	
Address:	
City/Town:	Postal code:

1. What does your business do?

2. How long have you been in business?

Contact accessibility@wsib.on.ca if you require this communication in an alternative format.

3. Do you have less than 50 employees? Yes No
4. Is your business independently owned and operated? Yes No
5. Which industry sectors does your business operate in?

6. How did you hear about Small Business Health and Safety Leadership Awards?

Please choose one:

WSIB website

WSIB social media (LinkedIn / Twitter)

WSIB employee:

HSEp provider:

Health and safety partner (MLTSD, etc.):

Other:

Questions

1. What was your business's greatest health and safety success story from last year - big or small? Tell us what the health and safety problem was and why it was a challenge.

Questions (continued)

2. Describe the specific programs or initiatives you implemented to address that health and safety challenge. Please be as detailed as possible about the steps you took to develop and implement these programs or initiatives and who was involved in those processes.

Questions (continued)

3. How did your leadership play a part in the development of this program or initiative?

Questions (continued)

4. How do you know that the program or initiative was successful and improved workplace health and safety for your employees and customers? How has it impacted the health and safety culture in your workplace?

Questions (continued)

5. Why should you be recognized as a small business health and safety leader?

Questions (continued)

6. If your business were to win, how would you use the award money?

Employee testimonial

Please have one of your employees complete the following testimonial question.

Describe how the work your employer did to improve workplace safety impacted you at work. What changed and how do you feel about it? We recommend submitting a video interview for this question.

Employee attestation

I certify that the testimonial I have provided about my employer is true and accurate and reflects my own views.

Employee e-signature:

Date of submission (dd/mmm/yyyy):

Applicant signature

Applicant e-signature:

Date of submission (dd/mmm/yyyy):

How to submit your application

1. **Fill out and save** this application form.
2. Along with the application form, we invite you to **submit supporting information** such as photos, videos, signage, certifications, etc. that help to explain why you should be recognized as a small business health and safety leader.
3. **Create a zip** file with the completed application form PDF plus any supporting files and **upload it below**. Please submit one file only with a 140MB limit.

To create a zip file:

- Save your application and supporting files in one folder
 - Include your company name in the folder name
 - Check to make sure your folder doesn't go over the 140MB limit
 - On a PC:
 - Right-click that folder, select "send to"
 - Select "compressed" folder
 - A new zipped folder will be created
 - On a MAC:
 - Right-click or control click that folder
 - Select "Compress"
 - A new zipped folder will be created
4. **Send us your application:** Once you've filled out your entry form, gathered your supporting files and created your zip file, visit wsib.ca/en/small-business-health-and-safety-leadership-awards to fill out the short form on the page, and then click the "upload file" link and follow the prompts to send us your file.

**Thank you for submitting for WSIB's Small
Business Health and Safety Leadership Awards.**