

Health and Safety Committee Mandate

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1. Purpose

The purpose of the Health and Safety Committee (“the Committee”) is to assist the Workplace Safety and Insurance Board’s (WSIB) Board of Directors (the “BOD”) in providing strategic direction and oversight with respect to the WSIB’s legislated mandate to promote health and safety and its vision to achieve to make Ontario the safest and healthiest place to work.

The WSIB is mandated to promote health and safety under the *Workplace Safety and Insurance Act, 1997* (WSIA). The WSIB also has a legislated obligation to support Ontario’s occupational health and safety system by providing funding to the Ministry of Labour Training and Skills Development (MLTSD) for enforcement and prevention activities with respect to the *Occupational Health and Safety Act* (OHSA).

2. Scope

This mandate describes the core functions of the Committee.

3. Composition, skills & competencies

3.1. The Committee will consist of a minimum of three members of the BOD. The Chair of the BOD is an ex officio member of the Committee.

3.2. Knowledge of and experience in measuring program/system effectiveness.

3.3. Knowledge of WSIB’s obligations under OHSA and mandate under the WSIA.

4. Frequency of meetings

The Committee will meet quarterly, and more frequently as circumstances dictate.

5. Quorum

The majority of members of the Committee shall constitute quorum for the transaction of business at a meeting, and a decision of the majority is the decision of the Committee.

6. Role of the Committee Chair

The Chair provides leadership and direction in carrying out the Committee’s responsibilities and duties. The Chair also fosters relationships among the Committee members and ensures that the Committee operates as a cohesive unit. The Chair encourages full participation, facilitates consensus, and ensures clarity. In addition, the Chair shall:

6.1 Lead and manage the Committee to ensure its effectiveness

6.2 Ensure that members of the Committee are acquainted with, and their knowledge

of the WSIB is sufficient, to the extent needed and expected for them to perform their duties.

6.3 Create the best possible working conditions for members of the Committee, individually and collectively.

6.1. Ensure that the expertise and skill of each member of the Committee is used in the best possible manner to benefit the WSIB.

6.2. Provide regular reports to the BOD on matters discussed at the Committee meetings.

7. Responsibilities of the Committee

The specific functions of the Committee are:

7.1. Partner in Ontario's health and safety system

7.1.1. Provide advice on health and safety system priorities:

7.1.1.1. Review data/analytics and proactively identify injury/illness trends.

7.1.1.2. Collaborate on a system-wide strategy to address any identified injury/illness trends.

7.1.2. Review annual Ontario Health and Safety Index: Identify areas of focus based on results and system effectiveness and offer strategic advice to address trends.

7.1.3. Identify opportunities for the WSIB to support/partner with the MLTSD / Chief Prevention Office (CPO) to generate synergies in achieving the objectives of WSIA and OHSA. Provide feedback on MLTSD /CPO system priorities.

7.1.4. Provide oversight of WSIB related functions interfacing with the MLTSD 's MLTSD accreditation program

7.2. Promote health and safety through WSIB's program and services

7.2.1. Provide strategic direction on the WSIB's health and safety program services:

7.2.1.1. Align with legislative obligations.

7.2.1.2. Support the MLTSD's plans and priorities.

7.2.2. Recommend to the BOD improvements to the WSIB's programs and services for promoting health and safety by:

7.2.2.1. Overseeing the WSIB's health and safety program(s) through regular effectiveness reviews

7.2.2.2. Considering input from stakeholders, specifically

Ontario's occupational health and safety system partners.